



**H.K.E.Society's**  
**SMT. VEERAMMA GANGASIRI DEGREE COLLEGE FOR WOMEN**  
**KALABURAGI**

**(Re-Accredited by NAAC with 'A' Grade 3<sup>rd</sup> Cycle)**

**Affiliated to Karnataka State Akkamahadevi Women's University Vijayapura**  
**Internal Quality Assurance Cell (IQAC)**



**Academic Year 2018-19 (Third Meeting)**

The IQAC meeting was conducted under the chairmanship of Principal Dr. Eshwarayya Math on 24<sup>th</sup> December, 2018, at 3.00 pm in Auditorium Hall. IQAC coordinator welcomed the members.

**Minutes of Meeting**

**Agenda 1. Confirmation and action taken on the resolutions of previous meeting.**

**Action Taken**

As per the resolution no 2. (Dated 26<sup>th</sup> September 2018) Principal visited all the departments personally and informed to give more attention to the students who have failed in the examinations.

As per the resolution no 3. (Dated 26<sup>th</sup> September 2018) the list of the restructured IQAC was approved.

As per the resolution no 4. (Dated 26<sup>th</sup> September 2018) the feedback from is modified. the feedback of students, and staff are collected and analysed and the report is submitted to the Principal.

As per the resolution no 5. (Dated 26<sup>th</sup> September 2018) the AQAR was submitted on 20<sup>th</sup> October 2018 and the same was acknowledged on 22<sup>nd</sup> October 2018 by NAAC office Bangalore.

As per the resolution no 6. (Dated 26<sup>th</sup> September 2018) the workshop, FDP, Orator Programme and training programme were conducted as per the specified dates. The reports are collected by college IQAC.

As per the resolution no 7. (Dated 26<sup>th</sup> September 2018) the department of Commerce and Management started the value added course in Tally from 8<sup>th</sup> December 2018,

The minutes of last meeting were confirmed unanimously

**Agenda 2. : Certificate Course / Value added Course / Add-on Course**

**Resolution :** The Committee discussed that along with the regular course and as per the need of the hour - Certificate Course / Value added Course / Add-on Course are to be conducted.





The committee decided to get permission for Certificate Course from Affiliated University. In the meantime, it is decided to have Value Added Courses in the morning hours before the commencement of regular classes with 30 Hrs duration in the following Departments.

1. Commerce & Management
2. Physical Education
3. Computer Science
4. Microbiology & Biotechnology
5. Zoology

**Agenda 3.** : Academic audit

**Resolution** : The administrative Officer came up with a proposal for conducting Academic Audit of the Institution by the H.k.E.Society's Management in the first week of march. The SO instructed the Principal to intimate all the Heads of the departments to keep all the necessary documents ready

**Agenda 4.** : Workshop / Seminar / Conference / Career guidance programme

**Resolution** : As it was decided to organize the HRD Initiative Training Programme for Administrative Staff the date was finalized i.e, 20<sup>th</sup> Jan. 2019. The committees were formed and instructed the IQAC coordinator to make the necessary arrangements.

It was decided to organize HRD initiative Training programme for administrative staff on 20<sup>th</sup> January 2019. During the discussion the AO and SO suggested that this training programme should not only include the administrative staff of this college but to be extended to administrative staff of all the sister institutions of H. K.E.Society.

The Principal Recommended the the proposals submitted by Makeintern Ecell- IIT Kharagpur to organize the workshop for the students of Commerce and Management, Physical science and Life science before the committee and the dates were finalized.

The changes made in new reaccreditation frame work was discussed and the SO informed the IQAC coordinator to submit a proposal to NAAC office Bangalore for organizing Two Day National Seminar on the topic "Sensitization of changing Perspective in NAAC Assessment and Accreditation Process".

It was decided to organize seminar on Intellectual Property Right in the second week of February 2019 for the students of local colleges of the city.

The planned workshop of Department of Hindustani Music was approved with few suggestions and committees were informed to go ahead with it.

It was decided to inform the Head department of commerce to organize a programme on career guidance.

**Agenda 5** : Restructure of IQAC

**Resolution** : IQAC is restructured, as per the new guidelines of NAAC the coordinators of Seven Criteria are shouldered with more responsibilities, hence the committee decided to

include all the coordinators of all the criteria to be the IQAC members. The committee approved the same.









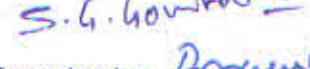






**Agenda 6.** : Any other issue with the permission of chair.

**Resolution** : Dr. Parven Rajesab suggested to have the alumni meet in the month of February 2019 and was accepted by the committee. The consent was drawn to have MOU with the IQAC Cluster of India (Karnataka Chapter which is going to be held at Karnataka College Bidar on 22<sup>nd</sup> February 2019.

The meeting ended with Vote of Thanks by College NAAC Coordinator.

The Following Member Were Present:

1. Dr. Eshwarayya Math
2. Sri. Vijaykumar J Deshmukh
3. Prof. C.C. Patil
4. Smt. Shakuntala B
5. Dr. Chandrakala Patil
6. Dr. Farzana Jabeen
7. Dr. Parveen Rajesab
8. Dr. Nagendra Masuti
9. Dr. Shivraj Gounhalli
10. Prof. Narendra Badsheshi
11. Prof. S.R.Hatti
12. Smt. Shanta Bhimsenrao
13. Miss Sarvada
14. Miss Suma
15. Dr. R.B.Konda

- Principal 
- Member from Management 
- Special Officer 
- Head Dept. of English 
- Head Department of Zoology 
- Department of Zoology 
- Department of Chemistry 
- Department of Kannada 
- Dept. of Physics 
- From Local Social Organization 
- Member NAAC PEER Team 
- From Alumni 
- Student 
- Student 
- IQAC Coordinator 



Dr. R.B. Konda  
IQAC Coordinator



Dr. Eshwarayya Math  
Principal