

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Quality Assurance Report

For the Period 1st July 2014 to 30th June 2015



**Hyderabad Karnataka Education Society's
SMT. VEERAMMA GANGASHIRI COLLEGE FOR WOMEN
KALABURAGI (KARNATAKA) 585 102**

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Table of Content

Sl.No	Content	Page No
	Part - A	
1	Details of the Institution	3
2	IQAC Composition and Activities	5
	Part - B	
3	Criterion – I: Curricular Aspects	7
4	Criterion – II: Teaching, Learning and Evaluation	8
5	Criterion – III: Research, Consultancy and Extension	10
6	Criterion – IV: Infrastructure and Learning Resources	13
7	Criterion – V: Student Support and Progression	15
8	Criterion – VI: Governance, Leadership and Management	18
9	Criterion – VII: Innovations and Best Practices	21
10	Annexure	23

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution HKE Society's, Smt Veeramma Gangasiri College for Women, KALABURAGI

1.2 Address Line 1 Aiwan-E-Shahi Road

Address Line 2 Near PDA Engineering College

City/Town Kalaburagi

State Karnataka

Pin Code 585 102

Institution e-mail address hkesvgwcg1965@rediffmail.com

Contact Nos. 08471-220374

Name of the Head of the Institution: Dr. Ashok Jivanagi

Tel. No. with STD Code: 08472-220374

Mobile: 09448891920

Name of the IQAC Co-ordinator: Dr Gouradevi Katnalli

Mobile: 9916726676

IQAC e-mail address: gouradevikatnalli@gmail.com

1.3 NAAC Track ID ---

1.4 NAAC Executive Committee No. & Date: EC/55/RAR/070

1.5 Website address: www.vgcollege.org

Web-link of the AQAR: www.vgcollege.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	2.96	2005	5
2	2 nd Cycle	A	3.06	2011	5

1.7 Date of Establishment of IQAC

: 01/06/2006

1.8 AQAR for the year

: 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. **AQAR 2010-11 Submitted to NAAC on 09/01/2012**
- ii. **AQAR 2011-12 Submitted to NAAC on 20/12/2012**
- iii. **AQAR 2012-13 Submitted to NAAC on 13/11/2013**
- iv. **AQAR 2013-14 Submitted to NAAC on 27-12-2014**

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University

: Karnataka State Women's University, Vijayapura

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>		
2.3 No. of students	<input type="text" value="03"/>		
2.4 No. of Management representatives	<input type="text" value="03"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="22"/>		
2.10 No. of IQAC meetings held	3		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="1"/>	Faculty <input type="text" value="2"/>	
	Non-Teaching Staff <input type="text" value="2"/>	Students <input type="text" value="1"/>	Others <input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	

If yes, mention the amount : 3 Lakhs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. -- International -- National -- State -- Institution Level --

(ii) Themes ---

2.14 Significant Activities and contributions made by IQAC

- IQAC has organized orientation programs for academic and administrative staff.
- The IQAC completed the All India Survey on Higher Education as required by MHRD.
- IQAC organizes Inter Collegiate Exhibition and Fun Fair.
- IQAC started “Earn while you learn” programme for the students.
- IQAC has completed Staff evaluation by the students and jury evaluation of newly recruited staff and consolidated the report for further decisions.
- The activities of the College were collected and shared with the media.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Planned to constitute Research promotion committee.	Research promotion committee was formed.
2. Initiation of Students Mentoring.	Students Mentoring Scheme was started.
3. To conduct annual exhibition.	Conducted inter collegiate Exhibition and prizes were distributed.
4. To have MOU with some Institutions.	MOU with eight (8) Institutions were signed.
5. To have orientation programme for teaching staff by External agency.	Ten teachers were deputed for the three days Orientation Programme – FEEL (Felicitating Excellence in Effective Leadership) conducted by HRD Mangalore Group.

* *Academic Calendar of the year as Annexure - I.*

2.15 Whether the AQAR was placed in statutory body

Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Details of the action taken.

A meeting was held with the Management & the problems related to the college, staff and students were discussed.

The librarian was instructed to renew the Library Software. The office staffs were informed to update office automation software. .

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	04		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				01
Others				
Total	04		02	01
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

Analysis of the feedback in the Annexure – II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. - YES

Revision of syllabi as per the university regulations. Our College Staff who are BOS chairman/ members will attended the meeting and revise the syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	45	13	32	-	-

2.2 No. of permanent faculty with Ph.D. 21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
				06						06

2.4 No. of Guest and Visiting faculty and Temporary faculty 22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	38	00
Presented papers	02	12	00
Resource Persons	00	04	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Seminar by the Students in the Class Rooms.**
- **Use of LCD in teaching process.**
- **Students were encouraged to take up project work and make an exhaustive study and present the same.**
- **Staff members were motivated to take part in Teacher Exchange Programme**
- **Many departments conduct Educational Tour.**

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the exams are conducted by the University, the college is not free to change the examination scheme. However, there is internal assessment component. The College is using continuous evaluation method, by conducting tests.

2.9 No. of faculty members involved in curriculum Restructuring /revision /syllabus development as member of Board of Study / Faculty/Curriculum Development workshop	14	14	14
--	----	----	----

2.10 Average percentage of attendance of students	85
--	----

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	195	51.79	26.15	---	7.69	85.64
B.A	155	74.19	19.35	--	3.22	96.77
B.B.M	24	100				100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Internet facility is provided for both teachers and the students.
2. Remedial coaching classes for the weaker section of students.
3. Promoting the staff to publish the research papers and to write the Text Books & Manuals.
4. Concept of “Earn while you learn” is started among the students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	18
Staff training conducted by the university	-
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	8	-	12
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- In coordination with the coordinator of Research Promotion Committee, the IQAC is engaged in promoting the research activities in College and encourage the faculty to publish the Research papers. It also helps to prepare the proposals for Minor and Major Research Projects. The IQAC encourages and guides the faculty to apply for funds to conduct the seminars/workshops/conferences to the UGC and NAAC Office.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Out lay in Rs. Lakhs	-	12 Lakhs	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	07	-	-
Outlay in Rs. Lakhs	-	8 lakhs	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	04	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		06	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	UGC	12.58 Lakhs	8.368 Lakhs
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			12.36 Lakhs	8.368 Lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	01	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

06

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

-

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

-

National level

-

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

-

International level

-

3.25 No. of Extension activities organized

University forum

-

College forum

04

NCC

-

NSS

01

Any other

-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Visit to Old Age Home – Indradhanush at Gungoti Tq Omerga Dist. Osmanabad.
- Blood donation camp Aids awareness program.
- Visit to the Sugar Factory by the students of the Economics Department.
- Visit to Kalaburagi High Court by the students of the Department of Pol.Science.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6 acre	-	Management	6 acre
Class rooms	36	02	Management	38
Laboratories	14	01	Management	15
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Office and Library are well equipped with computers. All data entry and filing work is done using Computers.
- Salary is done through HRMS.
- Internet access is provided.
- Automation of office is under progress.
- In Library easy LIB soft ware is used.

4.3 Library services:

2014-15

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15585	1465516	288	87338	15873	1552854
Reference Books	2667	45980	-	-	2667	45980
e-Books	-	-	-	-	-	-
Journals	15	29564	-	-	15	29564
e-Journals	200	5000	-	-	200	5000
Digital Database	-	-	-	-	-	-
CD & Video	55	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	16	12	2	-	8	10	-
Added	5	1	-	-	-	-	-	-
Total	39	17	12	2	-	8	10	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Abterminal institution from Hyderabad visited our College and trained the students in WEB designing for Two days.
- Students were trained about “Personal website creation and Google drive handling” by Department of Computer Science.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.07
ii) Campus Infrastructure and facilities	0.4
iii) Equipments	0.3
iv) Others	-
Total :	0.77

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about

- Every year the IQAC conducts a orientation programme in the beginning of the academic year for the students , to make them aware about students support services such as :
 - ✓ Finical support to the students such as support to the rank holders by the institution, teachers, management and Govt. Scholarship.
 - ✓ Remedial Coaching Classes, Grievances Redressal.
 - ✓ Women empowerment Cell.
 - ✓ Health care services.

5.2 Efforts made by the institution for tracking the progression

- Each department traces out the academic achievement of the students based on the marks scored by them in the internal assessment tests and weaker students are given special coaching.
- The toppers are encouraged. Apart from this the students are taken care under mentoring scheme by each and every faculty.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1345		-	-

(b) No. of students outside the state

05

(c) No. of international students

01

Men	No	%
	0	0

Women

No	%
-	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
19	89	07	384	01	500	24	100	06	376	04	510

Demand ratio 510:800

Dropout 3 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC Sponsored – ‘Entry in to Service’ classes are conducted.
- Personality Development programme by “V2” skill (Vision to Victory) institution was organised for the students.

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	Bank Exam Passed 04

5.6 Details of student counselling and career guidance

The institution has guidance and counselling cell, housed in the Dept. of Psychology. Dr Akkamahadevi S, Asso. Prof. Dept. Of Psychology, who is trained from NIMHANS, Bangalore is a student counsellor. Another counsellor is Smt. Vishakha V who has done her M.Sc in Child Psychology, and also has done One Year Diploma from Shimoga University in Psychotherapy and counselling – A Course of NIMHANS.

Many of our students make use of this unit their problems such as exam Phobia, anxiety, stress and personal problems etc. are solved. This year about 70 students are benefited from this unit.

The students are also guided regarding their future carrier.

No. of students benefitted

70

The coordinator of the placement cell guides the students about various job opportunities and arranges campus interviews.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02 <ul style="list-style-type: none">• Infosys 11-2-2015• VEN Consultation India 18-3-2015	115 54	15 90	04 Bank

5.8 Details of gender sensitization programmes

The gender sensitization programmes are organised through the Women's anti harassment cell.

- The cell monitors the behaviour and the activities of the students and staff in college campus.
- The students are informed to approach the members of the cell and inform about such activities.
- Dr. Ambika Setkar from Women & Children welfare department spoke on Gender discrimination & equal rights.
- Smt Anita Kulkarni advocate spoke on the 'Domestic violence act & its prevention'.
- Smt Jyoti Kadade spoke on Legal rights of Women.

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	14	28,000
Financial support from government	121	4,03,000
Financial support from other sources	8	8,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Cleanliness of the toilet - has been addressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: “To preserve and promote the finer innate qualities of a women and eternal human values, the rich heritage of our Nation, to equip her with knowledge and skills, to met the regional and Global Challenges with Confidence”

Mission: “The Mission of the institution is to infuse the Spiritual, Ethical, Moral and Social Values to disseminate in unfolding and sensitizing the integrated personality of womanhood. Providing and promoting the apt education to empower and assimilate all the innate human qualities to face the National and Global challenges with confidence”.

6.2 Does the Institution has a management Information System

- Providing the college prospectus along with application form to the incoming students.
- Preparing IQAC reports, annual activities report and uploading on to the college websites.
- Display of the circulars on the Notice Boards.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Restructuring of curriculum is done once in three years. The University appoints BOS (Board of Studies) members from each subject & conducts meeting every year. The members contact the teaching faculty of concerned subjects from every college & collects their opinion regarding syllabus. According to the needs of the present day knowledge the syllabus is framed.

6.3.2 Teaching and Learning

- The college conducts an evaluation of the staff by students every semester.
- Based on the feedback of the students, the staff improves their methodology of imparting knowledge to the student.
- Providing Internet access to both Teachers and Students.
- Making Use if ICT for Teaching.
- Giving Seminars and Assignments to Students.
- Organizing special lectures by renowned academicians and scientist.
- Arranging field visits and Educational Trips.
- Remedial Coaching classes.
- Providing new good books from renowned national and international publishers.

6.3.3 Examination and Evaluation

The College has been maintaining the system of conducting two internal assessment tests and one Lab. Internal Test followed by Annual Examination conducted by Karnataka State Womens' University, Bijapur. Valuation work is done in the University Campus.

6.3.4 Research and Development

- The staffs are encouraged to write the Minor & Major Research projects.
- The staff members with Ph.D are informed to apply for the Research Guide ship.
- Staff are informed to present and publish at least one paper in the academic year.
- The younger Ph.D holders of our college were suggested to apply for Post Doctoral Fellowship.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has a well established Internet facility in the Library. Unique Library Software (Easy Lib) is being used for maintenance of Library, Data Entry (Books, Journals) Transaction (Issue, Return, Renewal etc.). The Library prescribes on-line Journals. Sufficient systems are there for data entry and transaction. Printers are there for generation of barcode labels. There are 15 systems for the benefit of the users to browse the E-resources.

6.3.6 Human Resource Management

The College has a well written policy on appointment of staff, training and development, compensation and handling grievances. A convenor with Three (3) Council Members nominated by the Management to look after the activities/ administration and to carry out various requirements of effective Human Resource Management in place.

6.3.7 Faculty and Staff recruitment

Our College is a Government Aided Private College. Hence President, Secretary of our society along with a nominee appointed by the Government conducts recruitment process as and when there is a need for filling up vacancy in a very objective and transparent manner.

6.3.8 Industry Interaction / Collaboration -----

6.3.9 Admission of Students

Out of total of 800 applications received, 510 students were admitted for the year 2014-15, as per the rules and regulations of the Karnataka State Womens' University, Bijapur.

6.4 Welfare schemes for

Teaching	Credit Co-operative Society
Non teaching	Credit Co-operative Society
Students	Scholarship & Corpus fund

6.5 Total corpus fund generated : Rs.20,000/- (Rupees Twenty thousand only)

6.6 Whether annual financial audit has been done Yes ☒ No -

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	YES	IQAC
Administrative	YES	CA	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College has constituted CIA reforms committee to suggest suitable recommendations for restructuring the present system of Continuous Internal Assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-- NA --

6.11 Activities and support from the Alumni Association

- The Alumni association is active and conducts a meeting once in a year. Feed back is collected from the alumni.
- The final year students are made to interact with alumni.
- Outstanding alumni members are honoured.
- Noted alumni are invited for lecture.

6.12 Activities and support from the Parent – Teacher Association

- The College has a Parent – Teachers Association committee, and conducts a meeting twice in a year in which the parents come out with various suggestions and feedback. This helps the management to improve the administration by incorporating some of the good suggestions. The parents requested a periodical bulk e-mail /sms to them on important events/activities/deadlines etc.
- Parents are also invited by mentors and discuss the problems of their children.

6.13 Development programmes for support staff

- Two day basic computer training was organised. (2nd and 3rd Jan. 2015)
- Training on “Human resource management”. (7th Feb. 2015)
- Training on ‘Duties and responsibilities in Finance management’ was given by a senior retired office superintend.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Three types of dust bins are maintained in the college campus separately for
 - i) Glass and metals ii) Plastics iii) Leftover eatables
- College campus is made plastic free zone.
- A separate mesh is created in the college to collect waste dry leaves and flowers and convert it in to compost which can be used as manure for college plants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. To create environmental awareness among all students.
2. It was planned to arrange a lecture on the issues related to environmental pollution, protection and cleanness.
3. Installation of CC Tv's.
4. Encourage the Staff to teach through ICT and use of internet.
5. Complaints & Grievances of the students are collected in a secret box and is looked after by the Principal, Students welfare officer, Students union advisor, NCC & NSS officer.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The students are made environmental conscious and are encouraged to keep the campus clean and beautiful.
2. Environmental awareness is created by arranging lectures along with a demonstration where in it was taught to convert kitchen garbage in to compost by "PARADISE" the go green launchers.
3. CCTV cameras are installed in important areas and in class rooms.
4. Teaching is done with the help of LCD and OHP's wherever necessary.
5. Students are encouraged to learn through Internet which is present in the Library and in each Science Departments.
6. Seminars by Students are regularly conducted.
7. Best answer scripts of the Internal assessment of the students are displayed on the notice board.
8. Toppers were chosen and invited to give lecture to their classmates and their juniors.

7.3 Give two Best Practices of the institution

1. Women's skill enhancement programme

We organize a wide range of activities and programmes for developing the life skills the entrepreneurial skills, artistic and academic talents so as to mould the personality of a student. Apart from classroom teaching we take special interest in nurturing various in-built skills of our students.

2. "My word" Vocabulary is written on the common notice board and retains it for three days for all the students to go through. They write three words : Phrasal verbs, Idioms, Phrasal, synonyms andonyms etc., with their meanings and use them in forming the sentences. This helps the student to learn the new words, their by increasing vocabulary, to improve their grammar in order to pick up language skills both in spoken and written English.

7.4 Contribution to environmental awareness / protection

1. The Students participated in “Swatch Bharath Abhiyan” rally.
2. On 2nd of Oct. 2014 trees were planted.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

SWOT

Strength:

1. Our college is situated in the heart of the city and easily accessible to all.
2. Well known for academic and co-curricular activities.
3. Our students have bagged Five ranks in B.Sc and Eighth ranks in BBM. in the University Examination.
4. College has well equipped laboratories and four research centres.
5. Has well qualified and experienced faculties, majority of them are Ph.D holders.
6. Has a very large strength of students.
7. Three Books have been Published & 16 Research Articles have appeared in Peer reviewed Journals and 04 in the National Journals.
8. Two of our Staff members received Awards.

Weakness:

1. Lack of Wi-fi facility on the campus.
2. Lack of full-fledged canteen for the students.

Opportunities:

1. The institution can be granted autonomy to achieve our goals.
2. Possibility of solar energy harvesting if adequate funding is made available.

Threats:

1. Lack of scope for expansion of college building as it is close to railway track.

8. Plans of institution for next year

1. To organize Department wise national seminars/conferences/ workshops.
2. To apply for PG department in Physics and Computer Science.
3. To organize more invited lectures.

Name : **Dr Gouradevi Katnalli**

Signature of the Coordinator, IQAC

Name : **Dr Ashok Jivanagi**

Signature of the Chairperson, IQAC

Annexure - I.

Academic Calendar of events of IQAC for the Year 2013-14

Sl.No	Events	Date
1	1 st meeting of IQAC	September 2014
2	2 nd meeting of IQAC	February 2014
3	General Body Meeting	March 2014
4	Orientation for Staff	July 2014
5	Parent-Teacher's Meeting	October 2014
6	Evaluation of Staff by Students	March 2015

STAFF ASSESEMENT REPORT – 2014

The College IQAC is the driving force in maintaining and sustaining the quality in the College. The IQAC in having set the objectives decides to evaluate the academic output of the teacher by giving the feedback format of the staff to the students. This is a very good channel to understand the level of teacher and their teaching in terms of their communication.

It also gives scope for the teachers to reflect upon their deficiencies if any and improve upon them if need be. The assessment of the teachers was held on first week of April 2014 and students took part with great interest and gave their feedback in a responsible way in a format supplied to them.

From the Statistical data it was found that majority of the staff members lie in the range between 80 and 90. Some of the staff members have scored above 90.

The Principal sent his congratulatory message to each teacher for those who scored 80 and above percentage.

BEST PRACTICE IN LIBRARY

- The College library has a best practice of selecting a 'TOP READER' one from each faculty B.Sc, B.A & B.B.M. This award is given on the day of annual social gathering so that other students get motivated.
- Every year on the eve of Dr.S.R Ranganathans Birthday i.e., Librarian Day Essay Competition will be conducted and prizes are distributed.
- Students feed back about library services is taken and accordingly the steps are taken.
- Every year Book exhibition is conducted.

**H.K.E. SOCIETY'S
SMT. VEERAMMA GANGASIRI COLLEGE FOR WOMEN, GULBARGA**

DEPARTMENT OF PSYCHOLOGY

COUNSELLING AND CARRIER GUIDANCE CENTER

No..... College Date

Name of the student

Age Yrs. Sex M/F Course of class

Living with Parents/relatives/hostel/alone/friends

Social Class: Low / Middle / Upper

Education of Father Mother

Referred by Teacher / Principal / Self / Others

Problem:

- | | |
|---|---------------------------------------|
| 1. Difficulties in Studies | 10. Disciplinary problems in college |
| 2. Exam Fear/Failure | 11. Disturbed peer group relationship |
| 3. Inferiority Feelings | 12. Problems with boy/girl friend |
| 4. Sadness | 13. Sexual problems |
| 5. Excess Fear / anxiety | 14. Financial problems |
| 6. Anger / Irritability | 15. Tobacco / Alcohol use |
| 7. Worries about feature/career | 16. Health problems |
| 8. Disturbed relationship with parents | 17. Suicidal thought/attempt |
| 9. Disturbed relationship with Teachers | 18. Others |

Description :

Teacher's Impression : _____
Action Taken : Refer/Counselling

Signature