INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Quality Assurance Report

For the Period 1st July 2013 to 30th June 2014

of

Hyderabad Karnataka Education Society's

SMT. VEERAMMA GANGASHRI WOMENS COLLEGE

GULBARGA (KARNATAKA) 585 102

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Table of Content

Sl.No	Content	Page No
	Part - A	
1	Details of the Institution	3
2	IQAC Composition and Activities	5
	Part - B	
3	Criterion – I: Curricular Aspects	7
4	Criterion – II: Teaching, Learning and Evaluation	8
5	Criterion – III: Research, Consultancy and Extension	10
6	Criterion – IV: Infrastructure and Learning Resources	13
7	Criterion – V: Student Support and Progression	15
8	Criterion – VI: Governance, Leadership and Management	18
9	Criterion – VII: Innovations and Best Practices	21
10	Annexure	23

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	HKE Society's, Smt Veeramma Gangasiri College for Women, GULBARGA
1.2 Address Line 1	Aiwan-E-Shahi Road
Address Line 2	Near PDA Engineering College
City/Town	Gulbarga
State	Karnataka
Pin Code	585 102
Institution e-mail address	hkesvgwcg1965@rediffmail.com
Contact Nos.	08471-220374
Name of the Head of the Institution:	Sri. S.V.Dhulgundi
Tel. No. with STD Code:	08472-220374
Mobile:	9902839231
Name of the IQAC Co-ordinator:	Dr Gouradevi Katnalli
Mobile:	9916726676
IQAC e-mail address:	gouradevikatnalli@gmail.com

1.3 **NAAC Track ID**   ---

1.4 **NAAC Executive Committee No. & Date:**   EC/55/RAR/070

1.5 Website address: **www.vgcollege.org**

Web-link of the AQAR: **www.vgcollege.org**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	2.96	2005	5
2	2nd Cycle	A	3.06	2011	5

1.7 Date of Establishment of IQAC :   01/06/2006

1.8 AQAR for the year   2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

  i.   AQAR 2010-11 Submitted to NAAC on 09/01/2012
  ii.   AQAR 2011-12 Submitted to NAAC on 20/12/2012
  iii. AQAR 2012-13 Submitted to NAAC on 13/11/2013

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐ Men ☐ Women ☑

Urban ☐ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☑

Others   (Specify) [   ]

1.12 Name of the Affiliating University   **Karnataka State Women's University, Bijapur**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [   ]

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme		UGC-CE	

UGC-Special Assistance Programme		DST-FIST	

UGC-Innovative PG programmes		Any other (*Specify*)	

UGC-COP Programmes	

2. IQAC Composition and Activities

2.1 No. of Teachers 08

2.2 No. of Administrative/Technical staff 03

2.3 No. of students 02

2.4 No. of Management representatives 03

2.5 No. of Alumni 01

2. 6 No. of any other stakeholder and

   community representatives 02

2.7 No. of Employers/ Industrialists --

2.8 No. of other External Experts 01

2.9 Total No. of members 20

2.10 No. of IQAC meetings held **3**

2.11 No. of meetings with various stakeholders: No. 1   Faculty 2

   Non-Teaching Staff Students 2   Alumni 1   Others -

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No √

   If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. --   International --   National --   State --   Institution Level --

   (ii) Themes --

2.14 Significant Activities and contributions made by IQAC

- IQAC has organized orientation programs for academic and administrative staff.

- The IQAC completed the All India Survey on Higher Education as required by MHRD.

- IQAC organizes two open forums and facilitated an interface between students and officials. It helped the college to identify the concerns of the students on various facilities and they were suitably addressed by the officials for the sake of increasing quality of teaching and learning.

- IQAC has completed student's evaluation of staff and jury evaluation of newly recruited staff and consolidated the report for further decisions.

- The activities of the college were collected and shared with the media.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Planned to organize Two days national seminar on Higher Education.	Organized Two Days National Seminar on "**Quality Consciousness and Culture in Higher Education**" –Feb 21st & 22nd 2014.
2. A separate corner to be maintained in the library for the publications.	Members of the Staff were informed in this regard and collected their publications and maintained in the library.
3. To improve the facilities & quality of the college canteen.	A meeting of the college canteen committee was held and discussed the merits and demerits and informed the owner to improve the facilities & quality.
4. Orientation Programme for teaching Staff	An Orientation Programme was conducted at the beginning of the academic year for all the teaching staff to create an opportunity to get themselves focus and clarify on research and consultancy.

 * *Academic Calendar of the year as Annexure - I.*

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Details of the action taken.

> A meeting was held with the Management & all the IQAC members discussed regarding the college issues & problems of the staff and students.
>
> The librarian was instructed to collects the copy of the research publication of the staff members and maintained a separate the corner for it.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01		01	
UG	03	01	02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		01		
Others				
Total	04	02	03	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
(On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Analysis of the feedback in the Annexure – II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi as per the university regulations. Our College Staff who are BOS chairman/ members will attended the meeting and revise the syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Com - with 58 number of students.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
49	13	36	-	-

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			02						02

2.4 No. of Guest and Visiting faculty and Temporary faculty

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	71	12
Presented papers	-	10	-
Resource Persons	-	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of LCD in teaching process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15	15	15

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	157	55	3.18	-	22	80
B.A	118	57.6	31	2.5	1.71	92.3
B.B.M	38	95	2.5	-	-	98.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Feedback collected from the students.

2. Training to the staff regarding the - ICT.

3. Promoting the staff to publish the research papers.

4. Encouraging the staff to write the Text Books & Manuals.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	15
Staff training conducted by the university	04
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	8	-	12
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Prof. S.R.Hatti, Spl. Officer, HKE Society & NAAC PEER Team Member was invited to give a lecture on recent trends in Research & its importance. [9th Sept. 2013]

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	01
Out lay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	-
Outlay in Rs. Lakhs	-	-	1.3	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	07	04	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [0.14 – 2.21] Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-14	UGC	1,30,00	95,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			1,30,00	95,000

3.7 No. of books published   i) With ISBN No.   [ ]   Chapters in Edited Books   [18]

ii) Without ISBN No.   [06]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [Rs. 5255/-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   [ ]

3.13 No. of collaborations   International [ ]   National [05]   Any other [01]

3.14 No. of linkages created during this year   [ ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [1,30,000]   From Management of University/College [ ]

Total [1,30,000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 03 |
| 06 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 20 | State level | 05 |

National level | 02 | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | 01 | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | 2 | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 01 |

NCC | - | NSS | 01 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Visit to Old Age Home – Indradhanush at Gungoti Tq Omerga Dist. Osmanabad.

- Blood donation camp Aids awareness program.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6 acre	-	Management	6 acre
Class rooms	36	02	Management	38
Laboratories	14	01	Management	15
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Already in process.

4.3 Library services: 2013-14

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15374	1402247	211	63269	15585	1465516
Reference Books	2667	45980	-	-	2667	45980
e-Books	-	-	-	-	-	-
Journals	15	29564	-	-	15	29564
e-Journals	200	5000	-	-	200	5000
Digital Database	-	-	-	-	-	-
CD & Video	25	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	34	16	12	2	-	6	10	-
Added	5	1	-	-	-	-	-	-
Total	39	17	12	2	-	6	10	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students of Computer science department help the other faculty students who are not having the preliminary knowledge of computer. Such as creating the e-mail ID, accessing the Internet etc.

- Under the MOU with Community College students were sent to learn the basics of computer along with tally applications.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 0.13

ii) Campus Infrastructure and facilities | 0.3

iii) Equipments | -

iv) Others | -

Total : | 0.43

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The College has an effective system of Remedial and Tutorial for students in need of greater academic help which are duly supervised by the heads of the department.

5.2 Efforts made by the institution for tracking the progression

- Heads of the Department and officials meet once in a fortnight to discuss on the progress of students in academics. From the past experience the college can understand that 30% of the students usually go for PG Programs and 40% of the students go for B.Ed. Some of the students who have completed their UG generally take up some Job either through campus placement or through their personal efforts.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1202	23	-	-

(b) No. of students outside the state

-

(c) No. of international students

NIL

Men

No	%
0	100

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
29	83	06	328	02	448	19	89	07	384	01	500

Demand ratio 384:780   Dropout 3 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC Sponsored – 'Entry in Service' classes are conducted.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [Bank Exam Passed]

5.6 Details of student counselling and career guidance

The institution has guidance and counselling, housed in the Dept. Of Psychology. Dr Akkamahadevi S, Asso. Prof. In the Dept. Of Psychology and who is trained from NIMHANS, Bangalore is a student counsellor. Another councillor is Smt. Vishakha V who has done her M.Sc in Child Psychology, and also has done One Year Diploma from Shimoga University in Psychotherapy and counselling – A Course of NIMHANS.

Many of our students make use of this unit their problems such as exam Phobia, anxiety, stress and personal problems etc. are solved. This year about 95 students are benefited from this unit.

The students are also guided regarding their future carrier.

No. of students benefitted | 95

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	113	68	-

5.8 Details of gender sensitization programmes

The gender sensitization programmes are organised through the Women's anti harassment cell.

- The cell monitors the behaviour and the activities of the students and staff in college campus.
- The students are informed to approach the members of the cell and inform about such activities.
- A faculty from the SSL Law College was invited to deliver a lecture on Domestic Violence act and legal rights of Women on 8th of March 2014.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 20 | National level | 02 | International level | -

No. of students participated in cultural events

State/ University level | 30 | National level | - | International level | -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | - | International level | -

Cultural: State/ University level | 10 | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	6	12,000
Financial support from government	593	8,66,000
Financial support from other sources	10	10,000
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level   [-]   National level   [-]   International level   [-]

Exhibition: State/ University level   [1]   National level   [-]   International level   [-]

5.12   No. of social initiatives undertaken by the students   [1]

5.13 Major grievances of students (if any) redressed   : None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: "To preserve and promote the finer innate qualities of a women and eternal human values, the rich heritage of our Nation, to equip her with knowledge and skills, to met the regional and Global Challenges with Confidence"

Mission: "The Mission of the institution is to infuse the Spiritual, Ethical, Moral and Social Values to disseminate in unfolding and sensitizing the integrated personality of womenhood. Providing and promoting the apt education to empower and assimilate all the innate human qualities to face the National and Global challenges with confidence".

6.2 Does the Institution has a management Information System

Management Information System is under process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Restructuring of curriculum is done once in three tears. The University appoints BOS (Board of Studies) members from each subject & conducts meeting every year. The members contact the teaching faculty of concerned subjects from every college & collects their opinion regarding syllabus. According to the needs of the present day knowledge the syllabus is framed.

6.3.2 Teaching and Learning

The college conducts an evaluation of the staff by students every semester. Based on the feedback of the students, the staff improves their methodology of imparting knowledge to the students. (Annexure enclosed)

6.3.3 Examination and Evaluation

The College has been maintaining the system of conducting two internal assessment tests and one Lab. Internal Test followed by Annual Examination conducted by Karnataka State Womens' University, Bijapur. Valuation work is done in the University Campus.

6.3.4 Research and Development

- The staffs are encouraged to write the Minor & Major Research projects.

- The staff members with Ph.D are informed to apply for the Research Guide ship.

- Staff are informed to present and publish at least one paper in the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has a well established Internet facility in the Library. Unique Library Software (Easy Lib) is being used for maintenance of Library, Data Entry (Books, Journals) Transaction (Issue, Return, Renewal etc.). The Library prescribes on-line Journals. Sufficient systems are there for data entry and transaction. Printers are there for generation of barcode labels. There are 15 systems for the benefit of the users to browse the E-resources.

6.3.6 Human Resource Management

The College has a well written policy on appointment of staff, training and development, compensation and handling grievances. A convenor with Three (3) Council Members nominated by the Management to look after the activities/ administration and to carry out various requirements of effective Human Resource Management in place.

6.3.7 Faculty and Staff recruitment

Our College is a Government Aided Private College. Hence President, Secretary of our society along with a nominee appointed by the Government conducts recruitment process as and when there is a need for filling up vacancy in a very objective and transparent manner.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Out of total of 780 applications received, 384 students were admitted for the year 2013-14, as per the rules and regulations of the Karnataka State Womens' University, Bijapur.

6.4 Welfare schemes for

Teaching	1
Non teaching	1
Students	1

6.5 Total corpus fund generated   : Rs. 8,800/-

6.6 Whether annual financial audit has been done   Yes **√**   No -

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	YES	IQAC
Administrative	YES	CA	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

√

For UG Programmes   Yes   No

For PG Programmes   Yes √ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College has constituted CIA reforms committee to suggest suitable recommendations for restructuring the present system of Continuous Internal Assessment.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-- NA --

6.11 Activities and support from the Alumni Association

The executive committee meetings are conducted once in three months to review & plan future activity. In one of the meeting the Retired Principal was felicitated. One of the Alumni's was felicitated for her achievement. Our Alumni association has grown from strength to strength and now it has crossed 1100.

6.12 Activities and support from the Parent – Teacher Association

The College has a Parent – Teachers Association committee, and conducts a meeting twice in a year in which the parents come out with various suggestions and feedback. This helps the management to improve the administration by incorporating some of the good suggestions. The parents requested a periodical bulk e-mail /sms to them on important events/activities/deadlines etc.

6.13 Development programmes for support staff

A one day Orientation programme was organized for non-teaching staff on 10th July 2013. A skill development programme on spoken English programme was conducted for the support staff. They were also sent to the smart campus of our society for basic compute skill.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Every year the college students plants trees on the occasion of birthday of Mahatma Gandhi.

- College campus is made plastic free zone.

- Canteen authorities are informed to used paper cups.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The Department meetings are regularly conducted and the HOD's are responsible for all the academic programmes in the Department. The HODs meeting take place once in a fortnight with the principal and other officials, where all issues relating to the Departments and College are discussed and decisions are taken.

2. The College council meets once every semester with an agenda relating to College Academic calendar, Training Programmes and Infrastructure development. Workshops are organized for the non-teaching staff in computer literacy. Spoken English, Interpersonal relationship and other soft skills are offered to the non-teaching.

3. Every year the students are given career guidance and a training programming is conducted by placement cell for their easy entry into service.   They are taught analytical, communication skills, personality development etc. Campus interviews are arranged for the final year students by well known companies like Wipro, Mahindra Tech., L&T etc.

4. Students are encouraged to take up assignments and projects that are separately evaluated.

5. Regular health checkups are arranged for the students by Lady Doctor and once in six month Dental, Bone Density and Eye check up are alternatively arranged and thus students are benefitted.

6. Complaints & Grievances of the students are collected in a secret box and is looked after by the Principal, Students welfare officer.

7. Remedial crosses are conducted for the academically weak students. Students who have regularly gone through this course have shown considerable improvement in their academic performance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The College has taken a serious effort to motivate students to come in large numbers for various special programmes like coaching classes for English, Remedial and Mentoring.

2. A review meeting is organized at the end of various college programmes to analyze and find out areas of improvement. It helps the college to organize the various events of the college with greater efficiency and effectiveness.

3. The Principal has met the staff who have got less than 70% in the staff evaluation by the students and counselled them.

7.3 Give two Best Practices of the institution

1. To bring about courage among the students in mastering effective English communication and to help the students in performing their academics better special English coaching classes were conducted on Saturday and Sundays.

2. The Library of the college selects three students as the "Best user of the library" for the year one each from different faculty and they are felicitated on the Annual Social Gathering Day.

3. The colleges organize various competitions for the students so as to bring out their hidden talents.

4. Counselling services are available for the students. Two professional counsellors are available at the student's disposal to discuss their personal problems. (Format of Counselling is in Annexure).

Details are in annexure.

7.4 Contribution to environmental awareness / protection

1. The College has formed a committee for campus cleaning which conducted a clean campus campaign on 1st Oct. 2013 and the students were instructed to collects all forms of non biodegradable wastes from the campus which were safely disposed.

2. On 2nd of Oct. 2013 trees were planted.

3. The Canteen manager was instructed to use paper cups instead of plastic cups.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add.

1. College has been accredited with 'A' Grade by NAAC Feb. 2011.

2. Organised a National Level Conference on 21st and 22nd Feb. 2014 on the topic "**Quality Consciousness and Culture in Higher Education"** were in more than 600 participants have registered.

3. Our students have bagged Four (4) Ranks in the University Examination.

4. Six Books have been Published & 11 Research Articles have appeared in Peer revived Journals.

8. Plans of institution for next year

1. Introducing students mentoring scheme.
2. Constituting a Research Promotion Committee.
3. Conducting Annual Exhibition.
4. A plane to provide various infrastructure facilities.

Name :   **Dr Gouradevi Katnalli**   Name : **Dr Ashok Jivanagi**

           -Sd-   -Sd-

   Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

                                                              Annexure - I.

Academic Calendar of events of IQAC for the Year 2013-14

Sl.No	Events	Date
1	1st meeting of IQAC	Aug. 2013
2	2nd meeting of IQAC	March 2014
3	General Body Meeting	March 2014
4	Orientation for Staff	July 2013
5	Parent-Teacher's Meeting	October 2013
6	Evaluation of Staff by Students	April 2014

Annexure - II

STAFF ASSESEMENT REPORT – 2013

The College IQAC is the driving force in maintaining and sustaining the quality in the College. The IQAC in having set the objectives decides to evaluate the academic output of the teacher by giving the feedback format of the staff to the students. This is a very good channel to understand the level of teacher and their teaching in terms of their communication.

It also gives scope for the teachers to reflect upon their deficiencies if any and improve upon them if need be. The assessment of the teachers was held on 15th April 2013 and students took part with great interest and gave their feedback in a responsible way in a format supplied to them.

Scores	ARTS	SCIENCE	COMMERCE	OVER ALL PERCENTAGE
90 and above	06	04	00	20%
80-90	12	13	02	53%
70-80	06	07	01	27%
60-70	00	01	00	2%
Below 60	02	00	00	4%
Total	26	25	03	

The Statistical data given above clearly reflects the faculty's commitment for imparting knowledge and their greater concern for the students and dissemination of knowledge. The Principal sent his congratulatory message to each teacher for those who scored 80 and above percentage and also counseled those teachers who have scored below 60% by summoning them to the chamber. This heavy practice will have a profound impact on the teacher fraternity with regard to their quality of teaching.

BEST PRACTICE IN LIBRARY

The College library has a best practice of selecting a 'TOP READER' one from each faculty B.Sc, B.A & B.B.M. This award is given on the day of annual social gathering so that other students get motivated.

The Students who utilizes maximum facilities of the Library & Information centre is chosen for the award. During the year 2013-14 the following students were selected.

Sl.No	Name	Faculty
1	Kum. Vaishnavi Joshi	Science
2	Kum. Jyoti Ramachandra	Arts
3	Kum. Jyotsna	Management

H.K.E.SOCIETY'S
SMT. VEERAMMA GANGASIRI COLLEGE FOR WOMEN, GULBARGA
LITERARY AND CULTURAL ANNUAL COMPETITIONS FOR THE YEAR 2013-14

The following staff members are hereby informed to organize various competitions of the Annual Social Gathering.

Sl. No.	Date/ Session	Events	Incharge Staff	Incharge Students	Timings	L.H.No.
1	03.02.2014 Morning	Rangoli	1. Smt. Mangala B 2. Smt. Santhoshi K 3. Smt. Pramila T	1. Savita S H (BA II Sem) 2. Divya Rani (Bsc II Sem)	9-10 AM	Open Space
2	03.02.2013 Evening	Poetry Writing	1. Smt. M.K. Vijayalaxmi 2. Smt. Kalavati D 3. Smt. Parvati R Patil	1. Bhavani Nadar (BA IV Sem) 2. Shweta Panchal (BSc IV Sem)	4-5 PM	07
3	04.2.2014 Morning	Something out of nothing	1. Dr. Jayashree B 2. Smt. Renuka R 3. Smt. Surekha B	1. Aishwarya (BBM II Sem) 2. Gurubai (BA IV Sem)	9-10 AM	Home Science
4	04.2.2014 Evening	Imaginary Story Writing	1. Smt. Sumangala H 2. Dr. Mallikarjun Chikpati 3. Dr. Eshwarayya Math	1. Mallika (BA VI Sem) 2. Seema (BSc VI Sem)	4-5 PM	05
5	05.02.2014 Morning	Salad Arrangement	1. Smt. Shakuntala B 2. Dr. Veena H 3. Dr. Pratibha S	1. Laxmibai Chavan (BA II Sem) 2. Arpita Math (BSc II Sem)	9-10AM	H.Science
6	05.02.2014 Evening	Essay Writing	1. Sri. K.M.Math 2. Dr. Nagendra Masuti 3. Smt. Shailaja P.B	1. Sana Sahana (B Com II Sem) 2. Ankita Niradgi (BA II Sem)	4-5 PM	05
7	06.02.2014 Morning	Fresh flower arrangement	1. Dr. Girija C M 2. Dr. Sharada Beknal 3. Dr. Kavita Nagashetty	1. Mamata H (BA IV Sem) 2. Priyanka Guttedar (BSc II Sem)	9-10AM	H.Science
8	07.02.2014 Morning	Mehandi	1. Dr. Akkamahadevi S 2. Smt. Roopali Bhimalli 3. Smt. Basavarajeshwari	1. Seema K N (BSc VI Sem) 2. Bhuvaneshwari G (BSc II Sem)	9-10AM	H.Science
9	07.02.2014 Evening	Greeting card making	1. Dr. Zarina Naheed 2. Dr. Moshina Fatima 3. Smt.Usha Patil	1. Seema K N (BSc VI Sem) 2. Vijayalaxmi (BA VI Sem)	4-5PM	H.Science Lab

Sl.No	Date/Time	Event	Judges	Participants	Time	Venue
10	08.02.2014 Morning	Hair Style	1. Smt. Sangamma Itagi 2. Smt. Sugnyanemma Patil 3. Smt. Rashmi Swami	1.Gayati S K (BSc VI Sem) 2. Shweta Panchal (BSc IV Sem)	9-10	H.Science
11	8.02.2014 Morning	Debate	1. Sri. B.S.Mitekar 2. Sri. Vijaykumar Parute 3. Dr. Nayanatara C A	1. Sharanamma Patil (BSc IV Sem) 2. Renuka M S (BA VI Sem)	10-11	05
12	08.02.2014 Morning	Singing	1. Smt. Sabiha Rasheed 2. Smt. Shanta Math Sri. Mugeem Miyan	1. Rachael Rani (BSc IV Sem) 2. Nousheen Begum (BA IV Sem)	10-12	Auditorium Hall
13	08.02.2014 Morning	Pick and act	1. Sri. N.S. Ragate 2. Dr. Rajendra Konda 3. Miss. Parveen Rajesab	1. Swapna S Mathapati(BA II Sem) 2. Shreesha B K (BSc II Sem)	11-12	05
14	08.02.2014 Afternoon	Skit	1. Dr. SumangalaD 2. Dr. Shailaja Patil 3. Dr. Sunita C	1. Ankita (BA II Sem) 2. Ashwini (BSc VI Sem)	12.30 - 1.30 PM	Open Stage
15	08.02.2014 Evening	Fashion Show	1. Dr. Chandrakala Patil 2. Smt. Farzana Jabeen 3. Smt. Vani H	1. Pooja Gour (BSc IV Sem) 2. Renuka M S (BA VI Sem)	1.30- 2.30 PM	Open Stage
16	08.02.2014 Evening	Dance	1. Smt. Parvati 2. Smt. Renuka H 3. Smt. Savitri S	1. Pooja Singh (BSc VI Sem) 2. Mamata (BA IV Sem)	2.30- 5.30PM	Open Stage

Note: 1. The participants should give their names to the Incharge Staff.
2. The Competition will be cancelled if the participants are less than 05.

PRINCIPAL

H.K.E. SOCIETY'S
SMT. VEERAMMA GANGASIRI COLLEGE FOR WOMEN, GULBARGA

DEPARTMENT OF PSYCHOLOGY

COUNSELLING AND CARRIER GUIDANCE CENTER

No............................ College .... Date ....

Name of the student ....

Age .... Yrs. Sex M/F Course of class ....

Living with Parents/relatives/hostel/alone/friends

Social Class: Low / Middle / Upper

Education of Father .... Mother ....

Referred by Teacher / Principal / Self / Others

Problem:

1. Difficulties in Studies	10. Disciplinary problems in college
2. Exam Fear/Failure	11. Disturbed peer group relationship
3. Inferiority Feelings	12. Problems with boy/girl friend
4. Sadness	13. Sexual problems
5. Excess Fear / anxiety	14. Financial problems
6. Anger / Irritability	15. Tobacco / Alcohol use
7. Worries about feature/career	16. Health problems
8. Disturbed relationship with parents	17. Suicidal thought/attempt
9. Disturbed relationship with Teachers	18. Others

Description :

Teacher's Impression : _____
Action Taken : Refer/Counselling

Signature

PLACEMENT PROVIDED TO STUDENTS

With an aim to cater to the needs of placement and training of students undertaking various programmes in the college, the college carrier guidance and placement cell of our college is functioning vary actively. This year in the month of March 2014 aptitude Test (AMCAT) was conducted for B.Sc and B.B.M students of VIth Semester by a company ASPIRING MINDS. Out of 113 students 88 students were qualified for the AMCAT Test and later they were offered jobs matching their profile in various posts such as:

1. Child Development Project Officer.
2. Business Development Executive.
3. Project Co-Ordinator.
4. Market Research Analyst.
5. Data Processing Specialist.
6. IOS Developer.
7. Trainee Engineer.
8. Tele Sales Executive.